

REGISTRATION FORM

Course

AWARENESS COURSE U.S. EXPORT CONTROLS: ITAR & EAR FROM A NON-U.S. PERSPECTIVE (TUE, 2 OCTOBER 2018)

** Please indicate the course that you would like to sign up for.*

Surname

Given Name(s):

** The names provided will be printed on your name badge and training certificate.*

Company

Function

Prior Experience with U.S. Export Controls & Compliance

** Please indicate in terms of years of experience.*

Telephone Number

Email Address

Business Address

Street: _____
Zip code: _____
City: _____
Country: _____

Billing Address

- Same as business address
- Not the same as business address, and as follows:

Street: _____
Zip code: _____
City: _____
Country: _____
Reference Number (when applicable): _____

What topics are you particularly interested in?

Do you have any special dietary requests?

- No
- Yes, _____

How did you hear about this event?

- The Export/Import Daily Update (“The Daily Bugle”)
- Full Circle Compliance website
- LinkedIn
- Newspaper or magazine, namely _____
- Website of _____
- Email
- Worth of mouth
- Other, _____

SPECIAL OFFER: Are you interested in a **10% discount** on one annual subscription to *Bartlett’s Annotated International Traffic in Arms Regulations (“BITAR”)*?

- No
- Yes, please contact me for further details.

** The BITAR, edited by Full Circle Compliance partner James E. Bartlett III, is the only available fully updated copy of the ITAR. The BITAR contains all ITAR amendments to date, plus a large Index, over 800 footnotes containing amendment histories, case annotations, practice tips, DDTC guidance, and explanations of errors in the official ITAR text. Subscribers receive updated copies of the BITAR in Word by email, usually revised within 24 hours after every ITAR amendment. More information on the BITAR is available on the Full Circle Compliance website.*



I hereby declare to agree with the Full Circle Compliance Event Policy (attached to this registration form).

Signature

Date

EVENT POLICY

Please print a copy to retain for your records.

I agree to receive Full Circle Compliance emails containing news, updates and promotions regarding Full Circle Compliance events. *N.B.* You can withdraw your consent at any time.

Program Format

Participants will receive training materials in hard-copy on the day of the event. Soft-copy materials can be provided upon request. Questions are welcomed throughout the training. The instructors will be available before and after the training to discuss specific questions or issues.

Training Certificate

Participants will receive a certificate upon completion of the training event. The names provided to us via the registration form will be printed on the certificate, unless otherwise requested. If you have any specific requests concerning your training certificates, please let us know at events@fullcirclecompliance.eu, not later than 15 workdays before the start of the event.

Dress Code & Special Dietary Requests

The dress code is business casual. Beverages, snacks, and a lunch will be served during the event and are included in the fee. Special dietary requests can be accommodated.

Standard Discounts

An early bird admission fee is available when you register one month before the event. Please see the event brochure for the early bird admission fee that applies.

Cancellation Policy

Our events require a minimum number of ten participants to proceed. The event will be cancelled or postponed when less than ten participants have signed up until 15 workdays before the start of the event. A full refund will be provided if the event will be cancelled due to an insufficient number of registrations. You will be informed by email or telephone if the event will be cancelled or postponed.

In the event you need to cancel your registration, a cancellation fee of 20% of your admission fee will be charged if the cancellation is made 15 workdays or more before the start of the seminar. No refunds will be provided after this date.

Hotel Accommodation

The cost of accommodation is not included in the admission fee. The following nearby hotel accommodations are recommended:

- Van der Valk Zaltbommel (<https://www.vandervalkzaltbommel.nl>);
- Van der Valk 's-Hertogenbosch – Vught (<https://www.hotelvught.nl>); and
- Fletcher Hotel 's-Hertogenbosch (<https://www.fletcherhotelshertogenbosch.nl/>).